



# Employment Application

Casa de los Niños  
 1101 N. 4th Ave  
 Tucson, AZ 85705

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap, or veteran status.

<b>Personal</b>	Last Name	First	Middle	Date
	Street Address			Home Telephone ( )
	City, State, Zip			Business Telephone ( )
	Are you below the age of 18? Yes ___ No ___			Other Telephone ( )
	Position Desired:			Email Address
	For child care applicants, please indicate your first, second & third choice of shift: 6am to 2pm ___ 2pm to 10pm ___ 10pm to 6am ___			Pay Expected
	Apart from absence for religious observance, are you available for full-time work? Yes ___ No ___ If not, what hours can you work? _____			Will you work overtime if asked? Yes ___ No ___
	Are you legally eligible for employment in the United States?			When will you be available to begin work?
	Other special training or skills (languages, machine operation, etc.)			

<b>Education</b>	School	Name & Location of School	Course of Study	Years Completed	Did You Graduate?	Title of Degree recv'd
	Elementary					
	High School					
	Business / Trade / Tech Certification					
	College					
	Post-Graduate					

<b>Membership in Professional or Civic Organizations</b> <i>(Exclude those which may disclose your race, color, religion, or national origin)</i>

# Employment History

Please give accurate, complete, full-time and part-time employment history. Start with your present or most recent employer.

<b>1</b>	Company Name	Telephone (     )
	Address	Employed - (State month and year)
	Name of Supervisor	Weekly Pay
	State job title and describe your work	Reason for leaving

<b>2</b>	Company Name	Telephone (     )
	Address	Employed - (State month and year)
	Name of Supervisor	Weekly Pay
	State job title and describe your work	Reason for leaving

<b>3</b>	Company Name	Telephone (     )
	Address	Employed - (State month and year)
	Name of Supervisor	Weekly Pay
	State job title and describe your work	Reason for leaving

<b>4</b>	Company Name	Telephone (     )
	Address	Employed - (State month and year)
	Name of Supervisor	Weekly Pay
	State job title and describe your work	Reason for leaving

We may contact the employers listed above unless you indicate those you do not want us to contact.	<b>DO NOT CONTACT</b>
	Employer Number (s) _____ Reason _____

## Skills

Describe any training received relevant to the position for which you are applying.

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# Miscellaneous Information

Are you willing to provide Casa de los Niños with a pre-employment physical exam?  Yes  No

Have you ever been convicted of a criminal offense?  Yes  No

If Yes, When (date)? \_\_\_\_\_ Location and Nature? \_\_\_\_\_

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment) If needed, please detail on a separate page.

Have you previously applied for employment at Casa de los Niños?  Yes  No Application Date: \_\_\_\_\_

Have you previously been employed by Casa de los Niños?  Yes  No

If Yes, when? \_\_\_\_\_ Position Held: \_\_\_\_\_

Why are you interested in employment with Casa de los Niños? \_\_\_\_\_

Describe experience you have working with children. \_\_\_\_\_

Describe any experience with abused children. \_\_\_\_\_

How did you hear about employment opportunities at Casa de los Niños? \_\_\_\_\_

**Signature**

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that no statement in this form, related administrative policies, or an offer of employment is to be construed as an employment contract, and that either party, without the other's consent, may terminate the employment relationship at any time for any reason with or without cause.

I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume if any) to provide any relevant information that may be required to arrive at an employment decision.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Casa de los Niños Mission Statement**  
*The mission of Casa de los Niños is the prevention of child abuse and neglect by offering services that promote child safety and family stability.*

# Child Care Applicant Questionnaire

IF YOU ARE APPLYING FOR A CHILD CARE POSITION, PLEASE TAKE A FEW MINUTES AND ANSWER THE FOLLOWING QUESTIONS AS COMPLETELY AS POSSIBLE.

1) What would you do if a two year old bit another child?

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2) How do you feel you would respond to a child if they told you about an incident describing possible sexual molest?

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3) A seven year old spits in your face when asked to pick up his books. How would you handle this?

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4) A five year old child climbs up a tree and will not come down. What would you do or say?

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Please complete these sentences:

5) A parent abuses their child because \_\_\_\_\_

6) I enjoy children when \_\_\_\_\_

7) Children really irritate me when they \_\_\_\_\_

8) Children should \_\_\_\_\_

9) A child has the right to \_\_\_\_\_

10) Child abuse is \_\_\_\_\_

11) A mother should \_\_\_\_\_

12) A father should \_\_\_\_\_

13) The forms of discipline I favor are \_\_\_\_\_

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14) If a parent abuses their child they should be \_\_\_\_\_

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